## WHAT IS THE PROCESS FOR SEEKING APPROVAL?

Heritage works require the approval of the Heritage Council. Approval may be obtained by receipt of either a certificate of exemption or a permit. Figure 1 outlines the process for seeking approval.

Works which may impact on the significance of the place will require a discretionary permit. A discretionary permit application must be determined within 42 days, unless a request for further information is made or an extension of time applies.

Note: Approval for heritage works is not required for forest practices, mining, or works to a place of worship that are required solely for liturgical purposes (\$35(4)).

## **BEFORE YOU LODGE YOUR APPLICATION**

- I. Consider your needs and what you want to achieve; take into account the place's heritage values and aim to protect its heritage features.
- 2. Seek design solutions that limit or minimise any adverse impacts.
- 3. Consult these Works Guidelines so that you understand the Heritage Council's expectations, and if needed ask the free advice of one our Heritage Advisors.
- 4. Prepare a Heritage Impact Statement (HIS) or Conservation Management Plan (CMP) if the works are contentious or the place is of high significance.
- 5. Ensure that the proposed works are clearly documented.

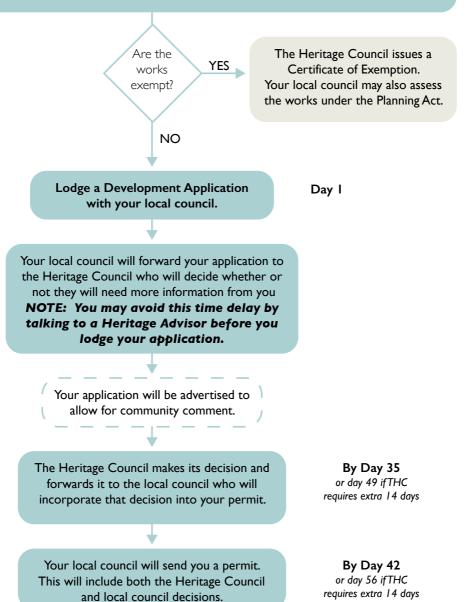


Figure 1: Heritage Works Process