

# TASMANIAN HERITAGE COUNCIL

## MINUTES OF MEETING NO. 20240417

### Wednesday 17 April 2024

Remarkable Caves Meeting Room, Level 1, 134 Macquarie Street Hobart AND via videoconference

Start time: 9:30am

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#### In-Camera Session

Tasmanian Heritage Council Members held an in-camera session prior to commencement of the meeting.

- All Heritage Tasmania and NRE Tas staff members left the room/video conference for the duration of the session.
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## I. CORPORATE GOVERNANCE

### 1.1. Welcome

1.1.1. Welcome

1.1.2. Acknowledgement of Aboriginal people and country

1.1.3. Present/Apologies (+ Attendance Record)

#### Tasmanian Heritage Council

Brett Torossi	Chair
Alexandra Lintner	Member representing the mining industry with expertise in mining heritage
Caroline Evans	Member with expertise in history
Judith Lyne	Member representing the Tasmanian Farmers and Graziers Association
John Beswick	Member representing the Local Government Association of Tasmania
Genevieve Lilley	Member with expertise in architecture, and Deputy Chairperson
Philip Mussared	Member representing the National Trust
Roger Hesketh	Member representing the Tasmanian Council of Churches
Stuart King	Member representing heritage conservation interests
Richard Warner	Member representing community interests
Jennifer Jones-Travers	Member with expertise in Archaeology
<u>Apologies:</u>	

Peter Scott	Member representing the building development industry
Deidre Wilson	Alternate member for the Director of National Parks and Wildlife
Elizabeth Frankham	Member representing the Tourism Industry Council of Tasmania
Vacant	Member with expertise, nominated by the Local Government Association of Tasmania

#### **NRE Tas**

Stuart Fletcher	General Manager, Heritage and Land (Department of Natural Resources and Environment Tasmania)
Louise Wilson <i>Via Videoconference</i>	Deputy Secretary, Environment, Heritage and Land (Department of Natural Resources and Environment Tasmania)

#### **Heritage Tasmania**

Andrew Roberts	Director
Pene Snashall	Manager Executive Services
Danielle Telega	Executive Officer
John Stephenson	Registration Manager
Andrew Winkler	Data and Spatial Officer
Melinda Clarke <i>And via video conference</i>	Heritage Research Officer
Russell Dobie	Regional Heritage Advisor

*Via video conference:*

Richard Allen	Heritage Assessment Officer
Fiona Ransom	Senior Assessment Officer
Ian Boersma	Works Manager
Nic Haygarth	Heritage Assessment Officer

#### **External Attendees for Risk Appetite Presentation**

Alicia Leis	WLF Accounting & Advisory, Partner – Audit, Assurance and Advisory
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#### Presentation to the Tasmanian Heritage Council

Alicia Leis from WLF Accounting attended the meeting to hold a Risk Appetite workshop, the purpose of this workshop was to provide insights on contemporary risk management approaches and the use of risk appetite, and to explore the Council's risk appetite to inform the development of risk appetite statements.

#### 1.1.4. Declarations of Interest

- Judith Lyne advised:
  - She holds no individual shares, however, holds shares through the ASX through joint self-managed fund.
  - She is familiar to the applicants of the Willow Court Asylum Complex Discretionary Permit Application (Agenda item 2.2.2)
- Jennifer Jones-Travers advised:
  - Advised she wrote the archaeology report for Willow Court Asylum Complex Discretionary Permit Application (Agenda item 2.2.2) and as such will take no part in any decision relating to this works matter.
  - Advised she was involved in the preparation of the CMP for Penitentiary Chapel and Criminal Court (Agenda item 2.1.5)
- Philip Mussared advised:
  - That as a representative of National Trust Tasmania he has an interest in Runnymede

(Agenda item 2.1.1) and Penitentiary Chapel and Criminal Court (Agenda item 2.1.5)

- Brett Torossi advised:
  - The owner of Willow Court Asylum Complex (Agenda item 2.2.2) donated a significant item to the Tasmanian Museum and Art Gallery, which she chairs the Board of Trustees.
  - Has been approached to chair the Finance, Audit & Risk Committee at Brand Tasmania once again.
- Genevieve Lilley advised:
  - She has lodged x2 grant applications under the Built Heritage Grants Scheme for a property she owns. One grant application for the Activation Program and one application to the Conservation Program.
- Roger Hesketh advised:
  - As a minister of the St Johns Church Launceston, he has been advised the church has applied for a grant application for the Activation Program under the Built Heritage Grants Scheme.

It was noted that the THC have no role in the determination or awarding of grants, this is being undertaken by an independent panel.

1.1.5. Review of agenda and noting of 'asterisked' items

The following were removed from the list of asterisked items:

- NIL

**Move: Jennifer Jones-Travers      Second: John Beswick**  
**20240417/1 *Resolved*:**

**That the Tasmanian Heritage Council:**

NOTE those items from the agenda marked with an asterisk:

- 1.1.6 Register of Interests
- 1.2.2 Action Sheet
- 1.4.1 HT Directors Report
- 1.5.1 THC Finance Report to 31 January 2024
- 1.5.2 THC Strategic Plan 2023-24 to 2027-28
- 1.5.3 THC Contact List
- 1.5.4 Registration Committee Minutes of 18 March 2024 Meeting
- 1.5.5 Registration Committee – action sheet as of 18 March 2024
- 1.5.8 THC Register of Risks 2024-2029
- 3.3.2 Grants update
- 3.3.4 Built Heritage Summit updated timetable.

1.1.6. Register of Interests

See item 1.1.5 above.

1.1.7. Work Health and Safety

- Heritage Tasmania Director advised no items to report, as requested by the Chair in February THC meeting, he will prepare a half yearly report to the next THC meeting.

1.1.8. Round Table – brief updates, engagement activities

Members provided an update on recent engagement activities.

- Removed from agenda due to time constraints.

## 1.2. Minutes, Agenda Review and Action Sheet

### 1.2.1. Draft Minutes of 6 December THC Meeting + Resolution Outside of Meeting – Launceston Polytechnic and former Military Barracks and Invalid Depot Site.

**Move: Geneveive Lilley    Second: Roger Hesketh**

**20240417/2 Resolved:**

**That the Tasmanian Heritage Council:**

1. ACCEPT the amended minutes as a true and accurate record, the draft minutes of the 21 February 2024 meeting of the Tasmanian Heritage Council (meeting 20240221)
2. NOTE the resolution made outside of meeting on 13 March 2024, regarding the Launceston Polytechnic and former Military Barracks and Invalid Depot Site in accordance with Clause 5A of Schedule 2 of the *Historic Cultural Heritage Act 1995*, as follows:

Resolved that:

The Tasmanian Heritage Council consents to the discretionary permit being granted in accordance with the documentation submitted with Development Application DA0180/2023 advertised on 17/02/2024, subject to the following conditions:

- (i) A statement of Archaeological Potential (SoAP) and Archaeological Method Statement (AMS) must be prepared by a qualified professional historical archaeologist; and,
- (ii) The SoAP and AMS must include a method for investigating, recording, sorting, assessing, discarding, curating and interpreting any identified materials; and,
- (iii) The SoAP and AMS must be submitted and endorsed by Heritage Tasmania's Works Manager; and, once endorsed, the archaeological processes that are recommended in the AMS will form part of this approval and must be implemented; and, A report detailing the findings of the archaeological investigations and making recommendations for public interpretation of the findings must be submitted to the Heritage Council in digital format within 6 months of the completed excavations.

### 1.2.2. Tasmanian Heritage Council Action Sheet

See 1.1.5 above.

## 1.3. Chair's Report

### 1.3.1. General Update from the Chair

The Chair provided the following updates:

- Spent time working with Stenning's and Associates for a built heritage report, reshaping and feedback to be provided to the consultants on the report before sharing the information with the council members.
- Acknowledges unanticipated volume of work for Heritage Tasmania staff regarding exemption applications, level of engagement increased on staff due to the Built Heritage Grant Scheme.
- Heritage Tasmania Director, Andrew Roberts updated the room on the amount of application for the second round of grants.
- Philip Mussared has relocated to Queensland, he will continue to be a member on the Tasmanian Heritage Council as he still has roles on two other boards across the department. The travel fees will be split across the three boards.

**Move: Alexandra Lintner    Second: Richard Warner**

**20240417/3 Resolved:**

**That the Tasmanian Heritage Council:**

Notes the update provided by the Chair.

## 1.4 Director's Report

See 1.1.5 above.

### 1.4.1 Heritage Tasmania Report to 31 January 2024

See 1.1.5 above.

## 1.5 Matters for Noting

- 1.5.1 THC Finance Report to 31 March 2024  
See 1.1.5 above.
- 1.5.2 THC Strategic Plan 2023-24 to 2027-28  
See 1.1.5 above.
- 1.5.3 THC Contact List  
See 1.1.5 above.
- 1.5.4 Registration Committee minutes from 18 March 2024  
See 1.1.5 above.
- 1.5.5 Registration Committee – Action sheet as of 18 March 2024  
See 1.1.5 above.
- 1.5.6 Works Committee minutes& action sheet  
No meetings have been held since the last THC meeting.
- 1.5.7 Council Performance Appraisal 2023 – Action List  
See 1.1.5 above.
- 1.5.8 THC Register of Risks 2024-2029  
See 1.1.5 above.

## 2. MATTERS FOR DECISION

### 2.1 Registration Matters

- 2.1.1 Permanent Entry – Runnymede (THR#12100)  
**Move: Caroline Evans    Second: Stuart King**  
**20240417/4 Resolved:**  
**That the Tasmanian Heritage Council:**
  - 1. APPROVE the permanent entry in the Heritage Register of a replacement entry for Runnymede, 61 Bay Rd, New Town (THR#12100), as per the datasheet and the boundary plan provided in Attachment 1.
  - 2. APPROVE the intention to remove Runnymede, 61 Bay Rd, New Town (THR#2652; Attachment 2) from the Tasmanian Heritage Register, pursuant to s22 (1A) (c) of the *Historic Cultural Heritage Act 1995* on the basis that this entry is duplicated or substantially duplicated by the replacement entry for Runnymede, 61 Bay Rd, New Town (THR#12100), and subsequently writing to owners and planning authorities pursuant to s22(5) (a) and s22 (6).
- 2.1.2 Permanent Entry – Grant Staples (THR#12089)  
**Move: Philip Mussared    Second: Genevieve Lilley**  
**20240417/5 Resolved:**  
**That the Tasmanian Heritage Council:**
  - 1. APPROVE the permanent entry in the Heritage Register of a replacement entry for Grant Staples, (THR#12089), as per the datasheet and the boundary plan provided in Attachment 1.

2. APPROVE the intention to remove Grant Staples (THR#4087); Attachment 2 from the Tasmanian Heritage Register, pursuant to s22 (1A) (c) of the *Historic Cultural Heritage Act 1995* on the basis that this entry is duplicated or substantially duplicated by the replacement entry for Grant Staples (THR#12089), and subsequently writing to owners and planning authorities pursuant to s22(5) (a) and s22 (6).

2.1.3 Permanent Entry – J & T Gunn Building (THR#12093)

**Move: Genevieve Lilley    Second: Alexandra Lintner**

**20240417/6 Resolved:**

**That the Tasmanian Heritage Council:**

1. APPROVE the permanent replacement entry in the Heritage Register for the J & T Gunn Building (THR#12093), replacing the existing Heritage Register entry for ‘Commercial Retail’ at 50 Brisbane St, Launceston, First & Second Floor, 61 George Street, Launceston, and 50B Brisbane St, Launceston (THR#3885), as per the datasheet and boundary plan provided in Attachment 1.
2. APPROVE the intention to remove the entry for ‘Commercial Retail’ (THR#3885; Attachment 2) from the Tasmanian Heritage Register, pursuant to s22 (1A) (c) of the *Historic Cultural Heritage Act 1995* on the basis that this entry is duplicated or substantially duplicated by the replacement entry for ‘J & T Gunn Building’ (THR#12093), and subsequently writing to the owner and planning authority pursuant to s22(5) (a) and s22 (6)).

2.1.4 Permanent Entry – Holyman House (THR#12097)

**Move: Genevieve Lilley    Second: Caroline Evans**

**20240417/7 Resolved:**

**That the Tasmanian Heritage Council:**

1. APPROVE the permanent replacement entry in the Heritage Register for Holyman House (THR#12097), replacing existing Heritage Register entry for Holyman House (THR#3886), as per the datasheet and boundary plan provided in Attachment 1.
2. APPROVE the intention to remove the entry for Holyman House (THR#3886; Attachment 2) from the Tasmanian Heritage Register, pursuant to s22 (1A) (c) of the *Historic Cultural Heritage Act 1995* on the basis that this entry is duplicated or substantially duplicated by the replacement entry for Holyman House (THR#12097), and subsequently writing to the owner and planning authority pursuant to s22(5) (a) and s22 (6).

2.1.5 Permanent Entry – Penitentiary Chapel and Criminal Courts Complex (THR#12092)

**Move: Roger Hesketh    Second: Judith Lyne**

**20240417/8 Resolved:**

**That the Tasmanian Heritage Council:**

1. APPROVE the permanent replacement entry in the Heritage Register for the Penitentiary Chapel and Criminal Courts Complex (THR#12092), replacing the existing Heritage Register entry for the Penitentiary Chapel and Criminal Courts Complex (THR#2208) as per the datasheet and the boundary plan provided in Attachment 1.
2. APPROVE the intention to remove the entry for Penitentiary Chapel and Criminal Courts Complex (THR#2208; Attachment 2) from the Tasmanian Heritage Register, pursuant to s22 (1A) (c) of the *Historic Cultural Heritage Act 1995* on the basis that this entry is duplicated or substantially duplicated by the replacement entry for the Penitentiary Chapel and Criminal Courts Complex (THR#12092), and subsequently writing to owners and planning authorities pursuant to s22(5) (a) and s22 (6).

2.1.6 Permanent Entry – Ulverstone State School (THR#12078)

**Move: John Beswick    Second: Alexandra Lintner**

**20240417/9** *Resolved:*

**That the Tasmanian Heritage Council:**

1. APPROVE the permanent entry in the Heritage Register of a replacement entry for Ulverstone State School, 2 Leven St, Ulverstone, (THR#12078), as per the datasheet and the boundary plan provided in Attachment 1.
2. APPROVE the intention to remove Central Primary School Building, 2 Leven St, Ulverstone (THR#761; Attachment 2) from the Tasmanian Heritage Register, pursuant to s22 (1A) (c) of the *Historic Cultural Heritage Act 1995* on the basis that this entry is duplicated or substantially duplicated by the replacement entry for Ulverstone State School, 2 Leven St, Ulverstone (THR#12078), and subsequently writing to owners and planning authorities pursuant to s22(5) (a) and s22 (6).

2.1.7 Permanent Entry – Hobart Railway Goods Shed (THR#10995)

**Move: Caroline Evans      Second: Jennifer Jones-Travers**

**20240417/10** *Resolved:*

**That the Tasmanian Heritage Council:**

1. APPROVE the permanent entry in the Heritage Register of the Hobart Railway Goods Shed (THR 10995) – at 10 Evans Street, Hobart – as per the datasheet and the boundary plan provided in Attachment 1.

2.1.8 Request to Remove – Red Hills State School and Residence (former) (THR#10983)

**Move: John Beswick      Second: Richard Warner**

**20240417/11** *Resolved:*

**That the Tasmanian Heritage Council:**

1. APPROVE the removal of THR#10983, Red Hills State School and Residence (former), 547 Mole Creek Road, Red Hills from the Tasmanian Heritage Register, on the basis that the place was destroyed by fire and no longer meets the criteria for entry in the Register.

**2.2 Works Matters**

2.2.1 Launceston Gasworks update – Verbal

- Questions taken on notice to works manager Ian Boersma regarding the policies of Heritage Tasmania and The Heritage Council on appeals processes.

2.2.2 Discretionary Permit Application (WA8386) -Willow Court Asylum Complex (THR#7091)

**Move: Richard Warner      Second: Alexendra Lintner**

**20240417/12** *Resolved:*

**That the Tasmanian Heritage Council:**

1. Consent to the discretionary permit being granted in accordance with the documentation submitted with Development Application DA 2023/142, advertised on 25/03/2024, subject to those conditions detailed in the Heritage Tasmania assessment/recommendation for WA8386.

Advice

The applicant is strongly encouraged to complete an extant archival recording of the buildings for archival purposes prior to commencing demolition works, and to salvage demolition materials for re-use in future conservation projects. A Heritage Interpretation Plan, as required by condition 2(a), above, is essential to enable successful communication of the site's history and heritage significance to site occupants and members of the public.

It is recorded Jennifer Jones-Traves abstained from voting.

**3. STRATEGIC MATTERS**

**3.1 Strategic Matters – Heritage Register**

### 3.1.1 Owner and Stakeholder Consultation – Policy for Registration Matters – Verbal

- Identified as a priority June 2026, presented draft policy at last Registration Committee meeting. The Registration Committee has had discussions around the draft policy and the policy is still in progress.

### 3.1.2 Revised procedure for the assessment and determination of nominations

**Move: Stuart King      Second: Genevieve Lilley**

**20240417/13 *Resolved:***

**That the Tasmanian Heritage Council:**

1. APPROVE a six-month trial of the revised process for assessing Applications to Enter and making determinations as to accept or reject these applications, as presented in Attachment 1.
2. APPROVE the proposed amendments to the *Heritage Council Terms of Reference for the review of Registration Delegated Decisions* as presented in Attachment 2.

### 3.1.3 Searchability Project update – Verbal

- Demonstrated portal to THC members prior and during the THC meeting today.
- Heritage Tasmania has been able to resource IT to work on the portal.
- Identified issues whilst testing and updating, testing is still in progress.
- Demonstration scheduled for the Historic Built Heritage Summit in May 2024 followed by public launch.

### 3.1.4 Representativeness Study update

**Move: Genevieve Lilley      Second: John Beswick**

**20240417/14 *Resolved:***

**That the Tasmanian Heritage Council:**

1. NOTE the Preliminary Analysis of data collated during the Searchability Project (Attachment 1)
2. NOTE the updates presented by Heritage Tasmania regarding current priorities impacting the proposed project and the intention to prioritise the completion of the Searchability Project before progressing this additional project further.

## 3.2 **Strategic Matters – Stakeholder Engagement**

### 3.2.1 Engagement strategy update – Verbal

- Development of strategy continues informed by recent survey undertaken by Brand Tasmania, research regarding economic contribution of heritage sector in Tasmania and recent discussions with Tourism Tasmania.

## 3.3 **Strategic Matters – Other**

### 3.3.1 Crowther Statue update – Verbal

- Crowther mediation process – submissions being larger than anticipated ruling has been delayed until June 2024. Heritage Tasmania will be taking any feedback from the mediation process to improve internal procedures.



3.3.2 Grants update  
See I.1.5 above.

3.3.3 Update to Procedure for Resolution Outside of Meeting  
**Move: Alexandra Linter**                      **Second: Roger Hesketh**  
**20240417/15** *Resolved:*  
**That the Tasmanian Heritage Council:**  
I. Endorse the amended *THC Procedure – Resolutions Outside of Meetings*.

3.3.4 Built Heritage Summit updated timetable  
See I.1.5 above.

#### **4. OTHER BUSINESS**

##### 4.1.1 Other Business

It was noted that:

- The Chair asked that the concepts of an impact framework be included in the program for the strategic planning session to be held in August 2024.
- Risk Register discussion regarding the risks associated with the THC activities.
- Phillip Mussared noted that the Risks identified in the register can be further unpacked gradually at respective THC meetings.
- It also being noted the February 2024 THC meeting endorsed the discussion of Risk as a standing item, which forms part of THC- Council Performance Appraisal. With a reference that there is planned to be a discussion on Risk Register Item I: Resource Constraints in the June THC meeting.

##### 4.1.2 Meeting Review

The presentation regarding risk appetite from Alicia Leis at WLF was interesting and beneficial.

##### 4.1.3 Next Meeting

Regular, Bi-monthly THC Meeting  
19 June 2024 (9.30am – 2.30pm), Tasman Council Chambers, 1713 Main Road, Nubeena

Meeting concluded at 2:31pm

**Meeting No 20240417**  
**Held on 17 April 2024**

**Signed as a correct record**  
Brett Torossi  
**Chair**



**19 June 2024**

