

## MINOR WORKS APPROVAL APPLICATION

For applications made under section 42(1) of the *Historic Cultural Heritage Act 1995*.

ADDRESS OF PLACE:	
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APPLICANT DETAILS:			
NAME:			
POSTAL ADDRESS:			
TOWN:		POSTCODE:	
TELEPHONE:			
EMAIL:			

BRIEF DESCRIPTION OF THE PROPOSED WORKS:

ESTIMATED VALUE OF THE PROPOSED WORKS:	
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NOTE: Eligible works must have no impact or only negligible impact on the historic cultural heritage significance of the relevant registered place or heritage area and be capable of being carried out in accordance with the parameters for exemptions described in the Works Guidelines.

LIST OF SUPPORTING DOCUMENTS (THESE SHOULD BE ATTACHED):	
1.	
2.	
3.	
4.	
5.	

## INFORMATION FOR APPLICANTS:

Minor works approval applications are to be submitted to the Tasmanian Heritage Council, care of Heritage Tasmania:

By email: enquiries@heritage.tas.gov.au

By post: Heritage Tasmania  
GPO Box 618  
Hobart TAS 7001

The receiving officer will check that the necessary information has been obtained in order for the application to be assessed. The application will be assessed once all of the required information has been received. An application will normally be determined within 7 days of all the required information having been received.

Under section 42(3) of the *Historic Cultural Heritage Act 1995*, the Heritage Council may either approve or refuse the application. If the application is refused, the applicant may submit a discretionary permit application for the works under section 35 of the Act. Applicants are encouraged to consult with Heritage Tasmania's advisors prior to lodging a discretionary permit application.

Please note that a copy of any minor works approval issued will be forwarded to the local planning authority for their information. A planning, building or plumbing permit from the local planning authority may also be required for the works. Further advice regarding these requirements should be obtained from the local planning authority.

Further information on the types of work that may be eligible for a minor works approval is available in the Tasmanian Heritage Council's *Works Guidelines*. The *Guidelines* can be downloaded from [www.heritage.tas.gov.au](http://www.heritage.tas.gov.au)

Please contact Heritage Tasmania on 1300 850 332 if you require further information.