

## Before you lodge your application

1. Develop an understanding of the place's heritage values and the relative value of the parts that make up the heritage place.
2. Have a Conservation Management Plan (CMP) prepared if the heritage values of the place are not well understood or the place is one of high heritage value.
3. Seek design solutions that limit or minimise any adverse impacts on the place's heritage values.
4. Consult the Works Guidelines so that you understand the Heritage Council's expectations, and if needed seek advice from Heritage Tasmania.
5. After preparing a draft proposal, and if the project is complex, have a Heritage Impact Statement (HIS) prepared to ascertain whether design adjustments ought to be made to mitigate impacts.
6. Ensure that the proposed works are clearly documented.

