

TASMANIAN HERITAGE COUNCIL

MINUTES OF MEETING NO. 20211207

Tuesday 7 December 2021

Venue: Level 6, 134 Macquarie Street, Hobart and via videoconference
 Start time: 10.08am

1. CORPORATE GOVERNANCE

1.1. Welcome

1.1.1. The Chair welcomed members to the meeting and paid respect to the traditional owners of the land.

1.1.2. Present and Apologies

Tasmanian Heritage Council

Brett Torossi	Chair
Simon Angilley	Member with expertise in engineering, nominated by the Local Government Association of Tasmania
Jim Cox	Member representing the Local Government Association of Tasmania
Caroline Evans	Member with expertise in history
Mary Duniam <i>present from 11am-1pm</i>	Member representing community interests
David Gatenby	Member representing the Tasmanian Farmers and Graziers Association
Roger Hesketh	Member representing the Tasmanian Council of Churches
Jennifer Jones-Travers	Member with expertise in Archaeology
Stuart King	Member representing heritage conservation interests
Genevieve Lilley	Member with expertise in architecture, and Deputy Chairperson
Kathryn McCann <i>present from 10-11.10am, then 12.10-2.10pm</i>	Member representing the Tourism (Industry) Council of Tasmania
Philip Mussared	Member representing the National Trust
Jessica Richmond <i>present from 10am-1pm</i>	Member representing the mining industry with expertise in mining heritage
Peter Scott	Member representing the building development industry
Deidre Wilson <i>present from 10am – 1pm</i>	Alternate member for the Director of National Parks and Wildlife

Apologies

Nil

Heritage Tasmania

Andrew Roberts	Director
Annita Waghorn	Registration Manager
Ian Boersma	Works Manager
John Stephenson	Data & Geospatial Coordinator

Richard Allen	Heritage Research Officer
Nic Haygarth	Heritage Research Officer
Felicity Britten	Executive Officer

1.1.3. Declarations of Interest

- Philip Mussared advised that he is no longer a member of the TasRail Board and asked that the Register of Interests be amended accordingly.
- Kathryn McCann, as Chair of the Royal Tasmanian Botanical Gardens (RTBG) Board, advised an interest in section 3 of the Heritage Tasmania Report – agenda item 1.4.1 - which notes the proposed visitor centre at the RTBG. It was agreed that no conflict exists, however the Register of Interests would be updated to record the interest.
- Roger Hesketh advised an interest in Appendix E of the Heritage Tasmania Report – agenda item 1.4.1 - which notes a 's94' boundary amendment in Clarence Street, Perth. Three titles are being removed from the Heritage Register following subdivision, one of which is owned by Roger. It was agreed that no conflict exists, however the Register of Interests would be updated to record the interest.

1.1.4. Review of agenda and noting of 'asterisked' items

Move: Peter Scott **Second:** Jennifer Jones-Travers

20211207/1 Resolved:

That the Tasmanian Heritage Council:

NOTE those items from the agenda marked with an asterisk:

1.1.5 Register of Interests

1.2.2 THC Action Sheet

1.4.1 Heritage Tasmania Report to 26 November 2021

1.5.1 THC Finance Report to 29/11/21

1.5.2 THC Work Plan (2021-22)

1.5.3 THC Contact List

1.5.5 'Year in Review' report from the Aboriginal Heritage Council

1.1.5. Register of Interests

See item 1.1.4 above.

1.1.6. Work Health and Safety

The meeting was advised that the Department of Natural Resources and Environment Tasmania is currently finalising its plans in response to the opening of State borders on 15 December. Members will be advised of the implications for the Heritage Council as soon as possible.

Various options for future meetings were discussed, and members with concerns were encouraged to contact the Chair directly.

Move: Peter Scott **Second:** Caroline Evans

20211207/2 Resolved:

That the Tasmanian Heritage Council:

Note the update on COVID preparedness and the intention to clarify future requirements for Heritage Council members.

1.1.7. Round Table – brief updates

Members provided an update on recent activities.

- Philip Mussared advised that the National Trust has been working on COVID planning in advance of the 15 December opening of borders.
- Peter Scott noted, as the representative of the building development industry, that labour, logistics and materials are all under threat, which will result in delays to works and an increase in costs.
- Jennifer Jones-Travers advised that she had recently visited the early colonial timber-getting complex on kunanyi/Mount Wellington discussed at the last meeting. She noted that in addition to the key features already known, a large number of additional features were also evident.
- Genevieve Lilley reported that she had accompanied Jennifer Jones-Travers on a field trip for the Central Coast Council heritage survey. She has also had discussion with the Department of Justice regarding recognition of the heritage values of the Supreme Court building.
- Deidre Wilson reported on the newly named Department of Natural Resources and Environment Tasmania, its revised structure and strategic planning. She also advised that Secretary, Tim Baker, will be leaving the Department in early February and a recruitment process will be undertaken to fill the role.
- Simon Angilley advised of the recent opening of Central Coast Council's new cultural precinct. He noted that the museum has changed significantly, with a highly curated and excellent opening exhibition. Simon also noted that the precinct provides an increased voice for the telling of the stories of Aboriginal people.
- Kathryn McCann noted that today's meeting is her last before her term expires on 31 December 2021. She advised that she has now taken up the role as the Chair of the Royal Tasmanian Botanical Gardens Board, and that the organisation is currently working through its COVID safe planning. After a recent weekend on Maria Island, Kathryn also noted the incredible asset that the place is to Tasmania.
- David Gatenby advised that he guided two local heritage tours as part of the Campbell Town bicentenary celebrations. The tours were highly successful, and thought is being given to running such tours on a regular basis in the future.
- Mary Duniam reported that she had attended the Waratah 150th anniversary celebrations over the previous weekend. She noted that Heritage Tasmania Research Office, and private historian, Nic Haygarth had delivered an excellent talk on James 'Philosopher' Smith. The event was highly attended and was a fabulous celebration of the history of the town.

1.2. **Minutes, Agenda Review and Action Sheet**

1.2.1. Draft Minutes of 20 October 2021 THC Meeting

Move: Deidre Wilson **Second:** Peter Scott

20211207/3 *Resolved:*

That the Tasmanian Heritage Council:

Accept as a true and accurate record, the draft amended minutes of the 20 October 2021 meeting of the Tasmanian Heritage Council (meeting 20211020).

1.2.2. Tasmanian Heritage Council Action Sheet

See 1.1.4 above.

1.3. Chair's Report

1.3.1. General Update from the Chair

The Chair advised that she had attended a recent meeting with staff of Heritage Tasmania and representatives of the Port Arthur Historic Site Management Authority (PAHSMA) to discuss the linkages between convict and heritage tourism, and between our respective organisations. It was noted that there is a joint project underway to establish the extent of, and key stakeholders within, Tasmania's heritage 'ecosystem'. This is progressing well and ties in with the Heritage Council's Strategic Plan goal to lead and engage with key stakeholders and partners to shape positive outcomes.

The Chair confirmed that nominations for the Local Government Association of Tasmania and Tourism Industry Council representative positions on the Heritage Council have been received, and appointments are expected to be made early in 2022.

1.3.2. Deputy Chairperson Position

The Chair referred members to the *Procedure – Appointment of Deputy Chairperson*, noting that Genevieve Lilley's term as inaugural Deputy Chairperson is due to expire early in 2022.

Members' views on amending the Procedure to allow for a one-off twelve-month extension of an incumbent Deputy Chairperson via a resolution of the Heritage Council were sought. Members were supportive of the proposed amendment, to be formally considered at agenda item 1.6.3 – *Draft revised THC governance and policy documents*.

1.3.3. COVID update for THC

See 1.1.6 above.

1.3.4. THC Committee quorums

The meeting discussed options for ensuring that meetings of Heritage Council committees are able to achieve quorums. It was agreed that draft revised Terms of Reference for both the Registration and Works Committees will be submitted to the February 2022 Heritage Council meeting for consideration.

Move: Roger Hesketh **Second:** Simon Angilley

20211207/4 Resolved:

That the Tasmanian Heritage Council:

Note the update provided by the Chair.

1.4 Director's Report

1.4.1 Heritage Tasmania Report to 26 November 2021

See 1.1.4 above.

1.5 Matters for Noting

1.5.1 THC Finance Report

See 1.1.4 above.

1.5.2 THC Work Plan (2020-21)

See 1.1.4 above.

1.5.3 THC Contact List

See 1.1.4 above.

1.5.4 Tasmanian Planning Scheme status update

The varying approaches of local government authorities to the Local Provision Schedules of the Tasmanian Planning Scheme (TPS) was noted. The tools available to local government as well as the Heritage Council's potential role and position in relation to local heritage provisions.

It was agreed that a summary paper be prepared for the February 2022 Heritage Council meeting to inform further discussion on the Heritage Council's possible role in promoting the protection of local heritage values through the TPS.

1.5.5 'Year in Review' report from the Aboriginal Heritage Council

See 1.1.4 above.

1.5.6 Presentation – Aboriginal and Dual Naming Policy

See below.

1.6 Strategic and Policy Matters

1.6.1 Draft revised THC Strategic Plan and Register of Risks

Move: Peter Scott **Second:** Jennifer Jones-Travers

20211207/5 Resolved:

That the Tasmanian Heritage Council:

1. Endorse the *Tasmanian Heritage Council Strategic Plan 2021-22 to 2025-26*; and
2. Endorse the *Register of Risks against the Tasmanian Heritage Council Strategic Plan 2021 – 2026*.

1.6.2 Draft replacement policy – presentations to the Tasmanian Heritage Council

Following discussion of the draft policy, it was agreed that the document be revised further to reflect the points raised and submitted to the Heritage Council at a future meeting for further consideration.

1.6.3 Draft revised THC governance and policy documents

Move: Simon Angilley **Second:** David Gatenby

20211207/6 Resolved:

That the Tasmanian Heritage Council:

1. Endorse the following new Tasmanian Heritage Council governance documents, with minor agreed amendments:
 - *Memorandum of Understanding – Defining the relationship between the Tasmanian Heritage Council and Heritage Tasmania*
 - *Council Charter* (with WHS info to be finalised)
 - *Council Meeting Procedures*
 - *Operational Policies and Procedures*
2. Endorse the new *THC Policy – Access to Information*, replacing the previous Public Access Policy
3. Endorse the revised *THC Procedure – Appointment of Deputy Chairperson*
4. Note that a revised Stakeholder Engagement Strategy is in development and will be presented to a future meeting of the THC for endorsement.

Extension of Deputy Chairperson

Further to discussion at item 1.3.2 above, and amendments to the *THC Procedure – Appointment of Deputy Chairperson* agreed at 1.6.3, members requested that incumbent Deputy Chairperson, Genevieve Lilley, consider continuing in that role for a further twelve months. Genevieve agreed to the request.

Move: Jim Cox **Second:** Stuart King

20211207/7 Resolved:

That:

Incumbent Deputy Chairperson of the Tasmanian Heritage Council, Genevieve Lilley, be extended in that role to the end of the 2022 calendar year.

1.6.4 Draft THC induction process

Move: Caroline Evans **Second:** Mary Duniam

20211207/8 Resolved:

That the Tasmanian Heritage Council:

Endorse the New Member Induction Checklist, incorporating any evolving amendments or additions.

1.6.5 Draft 2022 meeting schedule

Move: Caroline Evans **Second:** Mary Duniam

20211207/9 Resolved:

That the Tasmanian Heritage Council:

Endorse the THC and Committee Meeting Schedule 2022, with Archaeological Advisory Panel meeting dates to be incorporated where possible.

2. MATTERS FOR DECISION

2.1 Works Matters

2.1.1 New Bridgewater Bridge Major Project

Ian Boersma provided the meeting with an update on the process for assessment of this project. As a participating regulator, the Heritage Council is now required to provide preliminary advice on the Amended Major Project Impact Statement within the statutory timeframes. The revised recommendation from Heritage Tasmania was discussed by members.

Move: Peter Scott **Second:** Genevieve Lilley

20211207/10 Resolved:

That the Tasmanian Heritage Council:

Having considered the assessment criteria in relation to the major project and the major project impact statement (MPIS) in relation to the New Bridgewater Bridge Major Project, and pursuant to section 60ZY(2) of the *Land Use Planning and Approvals Act 1993*, the Tasmanian Heritage Council as a participating regulator in relation to the New Bridgewater Bridge Major Project, provides to the Development Assessment Panel the following preliminary advice:

- a) That the Heritage Council is conditionally supportive of the Panel granting a major project permit for the New Bridgewater Bridge Major Project;
- b) That the commitments contained in the MPIS relating to the Bridgewater Bridge heritage place, being #47, 48, 49, 50 and 51 are conditionally supported; and
- c) That the commitments contained in the MPIS relating to the Black Snake Inn and other places on the Tasmanian Heritage Register, being #15, 18, 19, 20, 21, and 26 are conditionally supported.

In relation to the above preliminary advice, the following conditions of approval are recommended:

1. The commitments contained in the MPIS relating to the Bridgewater Bridge heritage place, being #47, 48, 49, 50 and 51, must be implemented.
2. That the commitments contained in the MPIS relating to the Black Snake Inn and other places on the Tasmanian Heritage Register, being #15, 18, 19, 20, 21, and 26, must be implemented.
3. The above commitments must be expanded as follows:
 - (i) Other than where needing to be removed to provide a clear navigation channel, the caissons of the existing Bridgewater Bridge be retained for interpretive purposes;
 - (ii) The lift span of the existing Bridgewater Bridge or other representative section of the bridge be retained and displayed in a public reserve for interpretive purposes;
 - (iii) Information be produced in a range of formats and provided in a public area near the northern abutment of the old Bridgewater Bridge, to assist the public in understanding the history and significance of the place including in particular the welded steel lift-span bridge removed as part of the New Bridgewater Bridge Major Project;
 - (iv) Information be produced in a range of formats and provided in a public area near the southern abutment of the new Bridgewater Bridge, to assist the public in understanding the history and significance of the Black Snake Inn and the causeway as well as nearby heritage places associated with the Bridgewater Bridge (i.e. the watch house, convict quarry and convict depot);
 - (v) A construction management plan be developed for the Black Snake Inn that ensures the security of the property and protection of its heritage fabric (including archaeology) from unauthorised removal or damage of materials and from incidental damage if the site is used as a laydown area; and
 - (vi) The Project Specifications include notification protocols whereby archaeological advice is sought if historical archaeological features or deposits are uncovered during excavation or where doubt exists concerning the historic cultural heritage significance of any materials uncovered during excavations; that provision be made for controlled archaeological excavation to be undertaken when and to a standard consistent with the archaeological advice received; and, that in relation to the Black Snake Inn the Statement of Archaeological Potential (SoAP) and Archaeological Method Statement (AMS) prepared by Praxis Environment be implemented for any works involving impacts to areas identified as having archaeological sensitivity.
4. Detailed documentation demonstrating how these commitments are proposed to be implemented must be provided to Heritage Tasmania, and must be to the satisfaction of the Director, prior to the commencement of any relevant project related work.

Recommendations

The Tasmanian Heritage Council also makes the following recommendations in relation to matters not explicitly covered by the assessment criteria in relation to the major project and the major project impact statement (MPIS):

Black Snake Inn

Given the Department of State Growth (DSG) has ownership of the Black Snake Inn, and will presumably dispose of the property following completion of the bridge

construction, it is recommended that resources be invested in the conservation of the Black Snake Inn, inclusive of its outbuildings and grounds, so as to maximise the place's potential to attract a viable ongoing use as a heritage property when it is eventually sold.

Granton Watch House

Although this property is outside of the project land, it will potentially be significantly impacted by the proposed works. The current drawings depict a road alignment close to the buildings' frontage, an arrangement that may limit access to and future use of the buildings to such a degree that no viable use can be found for them. It is recommended that the design for proposed roadworks in the vicinity of the Granton Watch House be refined to maximise the curtilage in front of the building and to provide vehicular access onto the property.

Reason for decision

In deciding to conditionally support the Panel granting a major project permit for the New Bridgewater Bridge Major Project, the Heritage Council recognised that there was no prudent and feasible alternative to demolition of the welded steel lift-span bridge which is a structure of high heritage significance to Tasmania. Noting the circumstances of the recent demolition of the steel railway bridge at Scamander and the evidence presented in the New Bridgewater Bridge Major Project MPIS including navigational constraints, ongoing maintenance costs and public safety liabilities, the Heritage Council accepted that there is no prospect for a feasible retention and adaptive re-use of the existing Bridgewater bridge.

Matters for Noting continued

1.5.6 Presentation – Aboriginal and Dual Naming Policy

Michael Giudici, Surveyor General and Chair of the [Place Names Advisory Panel](#), joined the meeting and provided an overview of the process for official naming of places under the *Place Names Act 2020*. The [Aboriginal and Dual Naming Policy](#), implemented by the Panel, was also discussed. Members expressed their thanks to Michael for his presentation, which will inform Heritage Tasmania/Tasmanian Heritage Council naming within Heritage Register datasheets.

2.2 Registration Matters

2.2.1 Permanent replacement entry to the Tasmanian Heritage Register (THR) – Millbrook Mill, Water Race and Farm, THR 12014

Move: David Gatenby **Second:** Philip Mussared
20211207/11 *Resolved*:

That the Tasmanian Heritage Council:

1. APPROVE the permanent entry in the Heritage Register of a revised entry for Millbrook Mill, Water Race and Farm (THR 12014), at 32 Victoria Valley Road, and 136 Victoria Valley Road, Ouse, as per the datasheet and boundary plan provided in Attachment 9.
2. APPROVE the updated *Development Guidelines for the Water Race, being part of Millbrook Mill, Water Race and Farm* (THR 12014) as per Attachment 10.
3. APPROVE the intention to remove Millbrook Water Mill, 82 Victoria Valley Road, Ouse (THR 887; Attachment 2) from the Tasmanian Heritage Register, pursuant to s22 (1A) (c) of the *Historic Cultural Heritage Act 1995* (the Act) on the basis that this entry is duplicated by the replacement entry for Millbrook Mill, Water

Race and Farm (THR 12014), and subsequently writing to owners and planning authorities pursuant to s22(5) (a) and s22 (6).

2.2.2 Permanent entry to the THR - Soldiers Memorial Avenue, South African (Boer) War Memorial and 2/40th Infantry Battalion monument, THR 11987

Move: David Gatenby **Second:** Philip Mussared

20211207/12 Resolved:

That the Tasmanian Heritage Council:

APPROVE the permanent entry in the Heritage Register of an entry for the Soldiers Memorial Avenue, South African (Boer) War Memorial, and 2/40th Infantry Battalion monument (THR 11987) – on part of 2 Davies Avenue, at the Queens Domain – as per the datasheet and boundary plan provided in Attachment 1.

2.2.3 Permanent replacement entry to the THR – Red Banks, Swansea, THR 12020

Annita Waghorn provided a briefing on this matter, noting that a late submission had been received. Although received outside the statutory timeframe, the information contained was useful, with a minor correction to dates within the datasheet to be made. Feedback will be provided to the party that made the submission.

Move: Jennifer Jones-Travers **Second:** Genevieve Lilley

20211207/13 Resolved:

That the Tasmanian Heritage Council:

1. APPROVE the amended permanent entry in the Heritage Register of a replacement entry for Red Banks, 13512B and Lot 1, Tasman Highway, Swansea (THR12020), as per the datasheet and the boundary plan provided in Attachment 1.
2. APPROVE the intention to remove Red Banks, 13512B, Lot 1 and Lot 2, Tasman Highway, Swansea (THR1564); Attachment 2) from the Tasmanian Heritage Register, pursuant to s22 (1A) (c) of the *Historic Cultural Heritage Act 1995* on the basis that this entry is duplicated or substantially duplicated by the replacement entry for Red Banks, 13512B and Lot 1, Tasman Highway, Swansea (THR12020), and subsequently writing to owners and planning authorities pursuant to s22(5) (a) and s22 (6).

2.2.4 Permanent replacement entry for Glencoe, Falmouth, THR 12019

Move: Caroline Evans **Second:** Jim Cox

20211207/14 Resolved:

That the Tasmanian Heritage Council:

1. APPROVE the permanent entry in the Heritage Register of a replacement entry for Glencoe, 22464 Tasman Highway, Falmouth (THR 12019), as per the datasheet and the boundary plan provided in Attachment 1.
2. APPROVE the intention to remove Glencoe, 22464 Tasman Highway, Falmouth (THR 554; Attachment 2) from the Tasmanian Heritage Register, pursuant to s22 (1A) (c) of the *Historic Cultural Heritage Act 1995* on the basis that this entry is duplicated or substantially duplicated by the replacement entry for Glencoe, 22464 Tasman Highway, Falmouth (THR12019), and subsequently writing to owners and planning authorities pursuant to s22(5) (a) and s22(6).

Following a query, it was agreed that there is merit in future discussions around inclusion of sensitivity zoning, where available, for places entered in the THR with values listed against criterion c), which states that “*the place has the potential to yield information that will contribute to an understanding of Tasmania’s history.*”

2.2.5 Permanent replacement entry to THR – Enstone Park, Falmouth, THR 12023

Move: Jennifer Jones-Travers **Second:** Peter Scott

20211207/15 Resolved:

That the Tasmanian Heritage Council:

1. APPROVE the permanent entry in the Heritage Register of a replacement entry for Enstone Park, 22746 and 22464 Tasman Highway, Falmouth, (THR 12023), as per the datasheet and the boundary plan provided in Attachment 1.
2. APPROVE the intention to remove Enstone Park, 22746 and 22464 Tasman Highway, Falmouth (THR 533; Attachment 2) from the Tasmanian Heritage Register, pursuant to s22 (1A) (c) of the *Historic Cultural Heritage Act 1995* on the basis that this entry is duplicated or substantially duplicated by the replacement entry for Enstone Park, 22746 and 22464 Tasman Highway, Falmouth (THR 12023), and subsequently writing to owners and planning authorities pursuant to s22(5) (a) and s22 (6).

2.2.6 Removal of duplicate THR entry – House, 414 Macquarie Street, South Hobart, THR 3165

Move: Caroline Evans **Second:** Simon Angilley

20211207/16 Resolved:

That the Tasmanian Heritage Council:

1. APPROVE the intention to remove the entry for 'House' (THR 3165; Attachment 1), 414 Macquarie St, South Hobart, from the Tasmanian Heritage Register, pursuant to s22(1A)(c) of the *Historic Cultural Heritage Act 1995*, and subsequently writing to owners and planning authorities and issuing public notices of this intention pursuant to s22(5)(a) and s22(6) on the basis that this entry duplicates or substantially duplicates the entry for 'Conjoined Cottage' (THR 5882).
2. NOTE that a subsequent amendment will be pursued under delegation to update the location information for the entry to be retained (THR 5882).

2.2.7 Removal of duplicate THR entry – House, 9 Parramore Street, Richmond, THR 1125

Move: Jessica Richmond **Second:** Roger Hesketh

20211207/17 Resolved:

That the Tasmanian Heritage Council:

1. APPROVE the intention to remove 'House', 9 Parramore Street, Richmond (THR 1125; Attachment 1), Tasmanian Heritage Register, pursuant to s22(1A)(c) of the *Historic Cultural Heritage Act 1995*, and subsequently writing to owners and planning authorities and issuing public notices of this intention pursuant to s22(5)(a) and s22(6), on the basis that this entry duplicates or substantially duplicates the entry for 'House', 8 Schaw Street, Richmond (THR 10322).
2. NOTE that a subsequent amendment will be pursued under delegation to update the location information for the entry to be retained (THR 10322).

2.2.9 Public Accessibility Project update

John Stephenson joined the meeting and provided an update on this project and the progress to date. He demonstrated the format of the proposed THR boundary layer for Land Information System Tasmania (LIST) and showed the amended THR datasheet format.

Following discussion of various aspects of the project, the Chair congratulated John and the Heritage Tasmania team on the excellent work done to date towards making the THR publicly accessible.

2.2.8 Searchability Framework including Themes for the Tasmanian Heritage Register
Move: Peter Scott **Second:** Jennifer Jones-Travers
20211207/18 Resolved:
That the Tasmanian Heritage Council:

1. APPROVE the draft Themes for the Heritage Register as per Attachment 1; and
2. NOTE that planning for the implementation of the searchability framework including Themes for the Tasmanian Heritage Register is ongoing, and that Heritage Tasmania:
 - will liaise with Registration Committee members out-of-session to finalize an approach to revising the endorsed Architectural Style Guide and Site Groups/Types to respond to existing HMS data coding where available; and
 - will finalize a draft plan including timeframes for implementation of the searchability coding for the Heritage Register and provide to the Heritage Council at the February 2022 meeting for consideration.

It was agreed that time be allocated at the February 2022 Heritage Council meeting for further detailed discussion of this project, including the timeline and resources for implementation.

2.2.9 Review of registration decisions made under delegation – verbal report
Stuart King, Chair of the Heritage Council’s Registration Committee, advised that at its August meeting, the Committee had completed its inaugural annual review of registration decisions made under delegation in line with the *Terms of Reference for review of Registration delegated decisions*.

The Committee determined that in all cases reviewed, the use of delegations had been consistent with Heritage Council policies. The Committee found the process to be straight forward and efficient, however discussed the need for more lead time for the annual review.

3. OTHER BUSINESS

3.1 Other business

3.1.1 Farewell to members with terms expiring of 31 December 2021

The Chair expressed her thanks to departing member, Jim Cox, after his three years with the Heritage Council. She noted that the Council has benefitted from Jim’s vast experience and pragmatism and, on behalf of members, wished him well for the future.

On behalf of the Heritage Council, the Chair also thanked departing member, Kathryn McCann, for her contribution to the operation of the Council over the last six years. Kathryn’s experience and knowledge of the tourism industry and visitor economy has been invaluable. The Chair congratulated Kathryn on her new role as Chair of the Royal Tasmanian Botanical Gardens Board and wished her well for the future.

Both Jim and Kathryn thanked members of the Heritage Council and the staff of Heritage Tasmania for their support whilst on Council.

4. NEXT MEETING

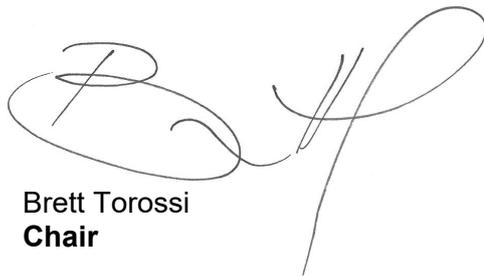
4.1 Date of next meeting:

- Regular, bi-monthly meeting: 10.00am – 2.00pm, Wednesday 16 February 2022, via **MS Teams only – no in-person attendance.**

Meeting concluded at 2.10pm.

**Meeting No 20211207
Held on 7 December 2021**

Signed as a correct record

A handwritten signature in black ink, appearing to read 'Brett Torossi', is written over a large, faint, circular watermark or stamp.

**Brett Torossi
Chair**

16 February 2022