

TASMANIAN HERITAGE COUNCIL

MINUTES OF MEETING NO. 20200819

Wednesday 19 August 2020

Venue: Videoconference meeting via Zoom
 Start time: 10:37am

1. CORPORATE GOVERNANCE

1.1. Welcome

1.1.1. Present and Apologies

Tasmanian Heritage Council

Brett Torossi	Chair
Simon Angilley	Member with expertise in engineering, nominated by the Local Government Association of Tasmania
Jim Cox	Member representing the Local Government Association of Tasmania
Caroline Evans	Member with expertise in history
David Gatenby	Member representing the Tasmanian Farmers and Graziers Association
Roger Hesketh	Member representing the Tasmanian Council of Churches
Jennifer Jones-Travers	Member with expertise in Archaeology
Stuart King	Member representing heritage conservation interests
Genevieve Lilley	Member with expertise in architecture
Kathryn McCann	Member representing the Tourism (Industry) Council of Tasmania
Philip Mussared	Member representing the National Trust
Alex van der Hek	Member representing community interests
Deidre Wilson	Alternate member for the Director of National Parks and Wildlife

Apologies

Jessica Richmond	Member representing the mining industry with expertise in mining heritage
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Heritage Tasmania

Pete Smith	Director
Ian Boersma	Works Manager
Chris Bonner	Regional Heritage Advisor
Annita Waghorn	Registration Manager
John Stephenson	Data & Geospatial Coordinator
Ester Guerzoni	Senior Executive Officer
Felicity Britten	Minutes

1.1.2. Welcome to new members

The Chair welcomed new members, Jennifer Jones-Travers and Simon Angilly, to the Heritage Council; and all members to today's meeting.

1.1.3. Declarations of Interest

- Jim Cox declared an interest in the following two agenda items by virtue of his role as a current City of Launceston council member. It was agreed that Jim would leave the meeting for discussion and determination of these matters.
 - 2.1.1 WA6306 – Trinity Uniting Church, Balfour Street, Launceston
 - 2.1.2 WA6294 – UTAS River Edge Building, 2 Invermay Road, Launceston
- Kathryn McCann noted that there is some comment throughout today's meeting papers on the Heritage Places Renewal Loan Scheme, which is delivered through the Tasmania Development Board, of which Kathryn is a Director. This was noted by the Heritage Council and it was agreed that as the Loan Scheme was not a matter for direct discussion or determination at today's meeting, there was no conflict.
- Deidre Wilson advised that she has a current permit application for works to her heritage listed residence which, depending on how the matter is determined, may end up before the Heritage Council at a future meeting. This was noted by the Heritage Council and it was agreed that Deidre would not participate in any future discussion or determination of this matter.
- Caroline Evans declared an interest in agenda item 2.3.2 – *Funding contribution to support delivery of Tasmanac*, as she has previously completed worked on this project as a consultant. This was noted by the Heritage Council and it was agreed that there was no conflict.

1.1.4. Review of agenda and noting of 'asterisked' items

One amendment to the agenda was agreed:

- The asterisk against agenda item 1.4.1 – *Heritage Tasmania Report to 31 July 2020* be removed, making this an item for discussion rather than noting.

Move: Alex van der Hek **Second:** Genevieve Lilley

20200819/1 Resolved:

That the Tasmanian Heritage Council:

NOTE those items from the agenda marked with an asterisk:

1.1.5 Register of Interests

1.2.2 THC Action Sheet - 11 August 2020

1.2.3 THC Strategic Plan

1.2.4 THC Register of Risks

1.2.5 THC Work Plan (2020-21)

1.2.6 THC Contact List

1.5.1 Indicative THC Budget (2020-21), in lieu of the usual THC Finance Report

1.5.2 Correspondence with Forest Practices Authority regarding historic site records

1.5.3 Correspondence with Gwenda Sheridan regarding cultural landscapes

1.5.4 Heritage Tasmania Cultural Change Action Plan

1.5.5 Advice on entry of ships/vessels, such as the Aurora Australis, to the Tasmanian Heritage Register

1.5.6 Heritage Chairs and Officials of Australia and New Zealand (HCOANZ) meeting papers

1.1.5. Register of Interests

See item 1.1.4 above.

1.1.6. Work Health and Safety

Nil

1.1.7. Round Table

Members introduced themselves to new members, Jennifer Jones-Travers and Simon Angilley, providing some background on their role and experience, as well as an update on recent activities.

- David Gatenby advised of a recent query he'd received in relation to former convict, Julia Mullins, who had worked on Barton and various other properties in the Campbell Town area in the 1840s.
- Philip Mussared advised that the Old Umbrella Shop in Launceston is the only National Trust property currently open to the public, and it is not certain when other properties will be opening.
- Stuart King has recently published an article on the 1970s Geoffrey Woodfall homestead at Woolnorth, and has also participated in online delivery of Open House Melbourne.
- Deidre Wilson advised that much of her work has focussed on Covid-19 border changes and the implications for the Department of Primary Industries, Water and Environment (DPIPWE). She noted that resilience training for DPIPWE staff is in development and that Heritage Tasmania staff would be encouraged to participate.
- Kathryn McCann advised that her role at the Beacon Foundation has changed, and that she is now the Chief Operating Officer. The organisation is developing a 2 year recovery plan.
Rather than its regular annual conference, the Tourism Industry Council Tasmania has recently hosted some smaller gatherings of operators. Kathryn noted that 'heritage' is already of focus of those group discussions, and is expected to play a large part in the recovery of the tourism industry in the State.
- Caroline Evans advised of some recent research work, and noted that she is heartened to hear the emphasis on heritage within the tourism sector recovery planning.
- Roger Hesketh noted that the neighbouring property, St Andrews Church in Perth has recently changed ownership, and while on the market, received considerable positive media coverage around its heritage values and adaptive reuse.
- Simon Angilley, provided an overview of his position with Central Coast Council (CCC) and the type of activities he's been involved with in recent times. He noted that CCC is keen to undertake a review of built heritage within its municipal area with a view to creating a local heritage code. CCC is also looking at proper recognition of Aboriginal heritage values as part of its Reconciliation Action Plan.
- Jennifer Jones-Travers advised that she has recently submitted an article to Australasian Historical Archaeology on the management of archaeological collections with David Roe at Port Arthur and Susan Lawrence at La Trobe University. She is also currently preparing a book on the historical archaeology of tourism at Port Arthur, based on her doctoral dissertation.

Move: Jim Cox **Second:** Roger Hesketh

20200819/2 *Resolved:*

That the Tasmanian Heritage Council:

Note the updates provided by members for agenda item 1.1.7.

The Chairperson noted that future Heritage Council meetings would be preceded by a 30 minute in-camera session for members, and that the Heritage Council's Risk Register would need to be updated with an item from today's in-camera session.

1.2. Minutes, Agenda Review and Action Sheet

1.2.1. Draft Minutes of 17 June 2020 and 15 July 2020 THC Meetings

Move: Philip Mussared **Second:** Alex van der Hek

20200819/3 Resolved:

That the Tasmanian Heritage Council:

Accept as a true and accurate record, the draft minutes of the 17 June 2020 (meeting 20200617) and 15 July 2020 (meeting 20200715) meetings of the Tasmanian Heritage Council.

1.2.2. Tasmanian Heritage Council – 11 August 2020

See 1.1.4 above

1.2.3. Tasmanian Heritage Council Strategic Plan

See 1.1.4 above

1.2.4. Tasmanian Heritage Council Register of Risks

See 1.1.4 above

1.2.5. Tasmanian Heritage Council Annual Work Plan

See 1.1.4 above

1.2.6. Tasmanian Heritage Council contact list

See 1.1.4 above

1.3. Chair's Report

1.3.1 General Update from the Chair

The Chair provided a brief update on her recent activities, including work on the Heritage Council's 2019-20 Annual Report. She noted that her 'Chair's Message' in the Report reiterated Kathryn McCann's earlier comments around the importance of heritage to the recovery of the tourism sector and visitor economy in Tasmania, and the need to continue the care and maintenance of our most important heritage places.

The draft text for the Annual Report will be provided to Heritage Council members for comment.

Move: Caroline Evans **Second:** Deidre Wilson

20200819/4 Resolved:

That the Tasmanian Heritage Council:

Note the update from the Chair.

1.4 Director's Report

1.4.1 Heritage Tasmania Report to 31 July 2020

- Following a query, it was agreed that for any places entered on the Tasmanian Heritage Register on a provisional basis under delegation, the details and datasheet for those places will be provided to Heritage Council members. This

will occur at the same point that formal advice of the provisional entry is given to owners, and will follow a thorough pre-statutory consultation process with owners.

It was noted that the annual Prioritised Assessment List (PAL) identifies those places prioritised for entry to the Heritage Register in any given year.

- Pete Smith advised that Genevieve Lilley and he had been working on the Heritage Council submission to the Premier's Economic and Social Recovery Advisory Committee (PESRAC), based on the discussions at the 17 June 2020 Heritage Council meeting.
- Pete Smith noted a change in governance for the Legacy Locations Pilot Project, whereby Louise Wilson has now taken over from Deidre Wilson as Project Co-Sponsor, as the responsible Acting Deputy Secretary.

1.4.2 Heritage Council membership update

Pete Smith provided the meeting with an update on Heritage Council memberships, noting that the process for filling building development industry representative position is underway.

Consultation with the Minister for Heritage is also underway for those positions with members whose terms cease at the end of 2020.

Move: Philip Mussared **Second:** Roger Hesketh

20200819/5 Resolved:

That the Tasmanian Heritage Council:

Note the Heritage Tasmania report to 31 July 2020

1.5 **Matters for Noting**

1.5.1 Indicative Tasmanian Heritage Council Budget (2020-21)

See 1.4.1 above.

1.5.2 Correspondence with Forest Practices Authority regarding historic site records

See 1.1.4 above.

1.5.3 Correspondence with Gwenda Sheridan regarding cultural landscapes

See 1.1.4 above.

1.5.4 Heritage Tasmania Cultural Change Action Plan

See 1.1.4 above.

1.5.5 Advice on entry of ships/vessels, such as the Aurora Australis, to the Tasmanian Heritage Register

See 1.1.4 above.

1.5.6 Heritage Chairs of Australia and New Zealand (HCOANZ) meeting papers

See 1.1.4 above.

2. **MATTERS FOR DECISION**

2.1 **Works Matters**

Jim Cox left the meeting as agreed at 1.1.3 above.

- 2.1.1 WA6306 – Trinity Uniting Church, Balfour Street, Launceston
Ian Boersma provided the meeting with a briefing on this permit application.
Discussion on various aspects of the application followed.

Move: Jennifer Jones-Travers **Second:** Simon Angilley

20200819/6 Resolved:

That the Tasmanian Heritage Council:

consents to the discretionary permit being granted in accordance with the documentation submitted with Development Application DA0393/2020, advertised on 29/07/2020, subject to the following conditions:

1. An extant record be made of the auditorium floor plan at 1:50 scale showing the placement of the pews and other furnishings (including position formerly occupied by the organ); and also measured drawings of the airlocks at the front and rear doors of the auditorium, in plan and elevation at 1:20 scale. This extant recording must be provided to Heritage Tasmania in digital format and be to the satisfaction of the Works Manager before the commencement of internal works.
2. A schedule of pews and other extant original furnishings that are at the place, indicating what is proposed for each item (i.e., retained in use at the place, stored on site, disassembled for recycling as material for the refurbished interiors, or permanently removed from the place), must be provided to Heritage Tasmania and be to the satisfaction of the Works Manager prior to commencement of this work.
3. A minimum of four pews that are representative of those used in this building must be kept and maintained in the place.

Reason for conditions 1 & 2

To ensure that early and original components of the building that contribute to the cultural heritage significance of the place are recorded and managed appropriately.

4. Original door hardware is to be retained in situ, but may be de-activated and supplemented with new door hardware where necessary to meet the practical requirements of the adaptive re-use.
5. Original woodgrained and clear finished timber including floors must be conserved with appropriately compatible materials. This work is to be undertaken by a person whom Heritage Tasmania's Works Manager is satisfied has the relevant expertise in the restoration of historic surface finish treatments.

Reason for conditions 4 & 5

To ensure that early and original finishes and components of the building that contribute to the cultural heritage significance of the place are retained and conserved.

6. (i) Works must be undertaken in a manner that has minimal impact on original mantelpieces, plaques, skirtings, architraves, and any other joinery including the finishes of these architectural details.

(ii) Skirtings are to be retained *in situ* where possible, and abutting partitions are to be scribed around them.

(iii) Any sections of skirting that cannot practically be retained *in situ* must be carefully removed, tagged to identify the location from which it was taken, and stored in good condition at the place with the tag attached.

Reason for condition

To ensure that significant architectural elements are preserved so as to allow for their reinstatement at some future date, in accordance with the appropriate outcomes described in Sections 6.2 and 9.4 of the Tasmanian Heritage Council's *Works Guidelines for Historic Heritage Places*.

7. Where new concrete slabs for ramps or paths abut the masonry of the heritage building, the concrete is to be sloped to shed water away from the masonry and

is to be separated from the masonry in a manner that prevents the transfer of moisture and soluble salts into the masonry.

Reason for condition

To ensure that the new work does not create conditions that cause or exacerbate rising damp in the heritage building, in accordance with the 'appropriate outcomes' identified in section 10.3 of the Tasmanian Heritage Council's *Works Guidelines for Historic Heritage Places*.

Advice

Repairs to the leadlight windows will not require further approval if the works do not result in any change to the nature or appearance of the fabric of the place. Information on the appropriate conservation of leadlight windows may be found in the Tasmanian Heritage Council's Practice Note No 15.

Contact details for persons who have expertise in leadlight repair and also a range of other specialist conservation work may be found in Heritage Tasmania's Heritage Services Directory, available at: <https://heritage.tas.gov.au/works-and-development/heritage-services-directory>

2.1.2 WA6294 – UTAS Inveresk River's Edge Building, Launceston

Chris Bonner provided the meeting with a briefing on this permit application, which is part of the Northern Transformation Project. The positive features and excellent approach of the application were noted.

Move: Kathryn McCann **Second:** Simon Angilley

20200819/7 Resolved:

1. **That the Tasmanian Heritage Council:**

- NOTES the assessment of the application received for the proposed development of UTAS Inveresk River's Edge Building;
2. PROVIDES its in-principle consent to the development, with the conditions as presented in the officer recommendation dated 7 August 2020; and
3. REQUESTS the application be determined under delegation, taking into account any heritage representations that may be received by the Launceston City Council in response to the public exhibition of the proposal.

Chris Bonner was thanked for his work in assessing this and previous applications for the site, and for the successful pre-application discussions undertaken.

The meeting broke for lunch from 12.10 to 12.34. Caroline Evans left the meeting at 12.10 and Jim Cox returned at 12.34.

2.2 Registration Matters

2.2.1 Recent applications for entry to the Tasmanian Heritage Register

Pete Smith and Annita Waghorn spoke to the meeting regarding a recent application received for entry of the *Cataraqui* shipwreck graves and memorial on King Island. While an initial assessment of the application has not yet been completed, the site's significance is clear. It was noted that there is a need to establish how to deal with such applications in light of the Prioritised Assessment List. It was also noted that the Heritage Council will need to have future discussion of the provisions under the *Historic Cultural Heritage Act 1995* (the Act) for the listing of shipwrecks.

Members were advised that a recent enquiry had been received around the feasibility of entering a ship/vessel, such as the *Aurora Australis*, on the Tasmanian Heritage Register. It has now been confirmed that for a 'place' to be entered, it must have a defined geographical location, and entry of a ship is therefore not possible

under the provisions of the Act. It was suggested by the Director that Heritage Tasmania arrange a briefing on the management of approximately 1,100 historic shipwrecks in the Commonwealth and State waters surrounding Tasmania.

Move: David Gatenby **Second:** Stuart King

20200819/8 Resolved:

That the Tasmanian Heritage Council:

NOTE the briefing and advice received on entry of ships/vessels, such as the Aurora Australis, to the Tasmanian Heritage Register.

2.2.2 Tasmanian Heritage Register – Legacy Locations Pilot Project – Communications Strategy

Ester Guerzoni provided a brief update on the communications strategy. The Strategy was reviewed by the meeting and a number of amendments agreed.

Move: Genevieve Lilley **Second:** Alex van der Hek

20200819/9 Resolved:

That the Tasmanian Heritage Council:

1. NOTE the discussions and suggestions from members; and
2. APPROVE the Legacy Locations Pilot Project Communications Strategy, as amended.

2.3 **Strategic & Policy Matters**

2.3.1 Draft Ministerial Statement of Expectation

The meeting discussed the inaugural draft Ministerial Statement of Expectation, which is a requirement under the provisions of the Act, and has been provided to the Heritage Council for comment by the Minister for Heritage. The Statement aims to ensure greater clarity and transparency in the expectations placed on the Heritage Council by the Minister and the State Government.

It was agreed that the draft Statement would be provided to members for their comments within the next 2-3 weeks, and then discussed further at the October 2020 Heritage Council meeting. Once the Statement is finalised and formally issued by the Minister for Heritage, the Heritage Council will have three months to prepare and issue its corresponding Statement of Intent.

2.3.2 Funding Contribution to Support Tasmanac

Ester Guerzoni provided members with a brief overview of this matter.

Move: Kathryn McCann **Second:** Philip Mussared

20200819/10 Resolved:

That the Tasmanian Heritage Council:

1. AGREE to allocate \$10,000 from the Heritage Fund to support the final phase of delivering the Tasmanac project;
2. AGREE to allocate a further \$15,000 from the Heritage Fund to create additional Tasmanian Heritage Register entry content for the Tasmanac project; and
3. NOTE that with the allocation of the above amounts, the balance of the Heritage Fund is reduced to \$103,964.

2.3.3 Tasmanian Heritage Council Procedure – Resolutions Outside of Meetings

Felicity Britten provided a brief background to this matter. Minor amendments to the procedure were agreed to ensure that members are copied in on all responses.

Move: Alex van der Hek **Second:** David Gatenby

20200819/11 Resolved:

That the Tasmanian Heritage Council:

Endorse the Tasmanian Heritage Council Procedure – Resolutions Outside of Meetings, as amended.

2.3.4 Procedure for Appointment of a Deputy Chairperson

Felicity Britten provided members with the background to this matter and referred them to the paper prepared for today's meeting.

Move: Philip Mussared **Second:** David Gatenby

20200819/12 Resolved:

That further to the resolutions it made on 17 June 2020 in relation to the process for the appointment of a Deputy Chairperson, the Tasmanian Heritage Council:

1. AGREE that if two nominations for the position of Deputy Chairperson are received, and both members received 50% of the votes, another round of voting is undertaken. If both members receive 50% of the votes again, the outcome will be declared by a call of chance.
2. AGREE that a secret ballot for the position of Deputy Chairperson is conducted between Heritage Council meetings, with a returning officer designated within Heritage Tasmania to receive and count votes; and with the resolution for the appointment of the Deputy Chairperson to then be made outside of meeting under the provisions of Clause 5A of Schedule 2 of the *Historic Cultural Heritage Act 1995*.
3. AGREE that a member that has been nominated, or has nominated themselves for the position of Deputy Chairperson is then able to participate in the ballot for the position;
4. ENDORSE the roles and responsibilities for the Deputy Chairperson as follows:
 - To perform the duties of the Chair if the Chair is unable to perform those duties for any reason;
 - To chair the Tasmanian Heritage Council meetings in the absence of the Chair;
 - To coordinate the Heritage Council's affairs, in the absence of the Chair;
 - To assume responsibility for the Chair's delegated decisions in the absence of the Chair; and
 - To assist with strategic, statutory or other tasks allocated by the Heritage Council or Chair, and possibly Chair either the Works or Registration Committee;
5. ENDORSE the proposed remuneration for the Deputy Chairperson position at the rate of \$8,000 per annum (comprising the base members' rate of \$3,912pa plus an additional amount of \$4,088pa, and which covers Heritage Council and any committee membership).
6. NOTE that the Department of Premier and Cabinet (DPAC) Sizing Statement for the Heritage Council would need to be updated before any payments could be made to the Deputy Chairperson; and
7. NOTE that it is proposed that all powers under the Act currently delegated to the Chairperson be delegated to the Deputy Chairperson for their term in that position, to ensure continuity of statutory processes only during any period in which the Chairperson is absent and unavailable.

2.3.5 Membership of Committees

Pete Smith introduced this item, providing an overview of current Registration and Works Committee membership. Reducing the number of positions for committees was discussed, as were various options for filling positions.

At the suggestion of members, it was agreed that this matter be deferred to enable further detailed discussion at the Heritage Council's annual strategic planning workshop, taking into account the Deputy Chairperson role, role of committees, budget implications and succession planning.

Move: Alex van der Hek **Second:** Stuart King
20200819/13 Resolved:

That the Tasmanian Heritage Council:

AGREE to include discussion of membership and role of committees as part of the agenda for its 2020 strategic planning session.

2.3.6 Submission to the Premier's Economic and Social Recovery Advisory Council (PESRAC)

Genevieve Lilley provided an update on progress with the preparation of the Heritage Council's draft submission to PESRAC, thanking members for their contributions to-date. The draft submission will now be provided to members, with comments due within the next week so that the submission can be finalised by Genevieve and forwarded to the PESRAC on behalf of the Heritage Council.

Move: Philip Mussared **Second:** David Gatenby
20200819/14 Resolved:

That the Tasmanian Heritage Council:

PROVIDE their comments on the draft submission to PESRAC, which will then be finalised and forwarded on behalf of the Heritage Council.

3. **OTHER BUSINESS**

3.1.1 Meeting review

- It was suggested that items for 1.1.7 - *Round Table* could be forwarded by email in advance of the meeting.
- The frequency of meetings was raised.
- It was noted that it would be preferable to have a face-to-face session for the coming strategic planning workshop. The option to have this meeting in October or a stand-alone meeting in November, is yet to be confirmed.

The Chair thanked members for attendance and closed the meeting.

4. **NEXT MEETING**

4.1 **Date of next meetings:**

Annual Strategic Planning Workshop
Tuesday 20 October 2020 (TBC)
Via videoconference (TBC)

Regular, bi-monthly meeting: Wednesday 21 October 2020
Via videoconference (TBC)

Meeting concluded at 2.08pm.

**Meeting No 20200819
Held on 19 August 2020**

Signed as a correct record

A handwritten signature in black ink, appearing to read 'Brett Torossi', written in a cursive style.

Brett Torossi
Chair

21 October 2020